



THE SCHOOL DISTRICT OF PALM BEACH COUNTY
Request for Document Approval by Legal Services

DIRECTIONS: Allow two weeks for review and approval. **DO NOT** use "ASAP" for a required date. A specific due date is required. Your document may be returned for failure to complete the information below.

Date Submitted 05/27/2005 Number of Copies Submitted 46

Name of Document Board Report for Nova Southeastern University (NSU)

School/Department Submitting Exceptional Student Education - A-203

Contact Person Bob Templeton Telephone (561) 434 - 8972 PX 48972

Date Required 05/28/2005 (DO NOT use "ASAP" - a specific date is required)

Is this a continuation/duplication of prior document? Yes No

If any changes, are they marked? n/a

Is substance of document acceptable to your Assistant Superintendent or Director? Yes No

Are permits required? Yes No

Have required permits been obtained? Yes No N/A

Do you wish to pick up document? Yes No Pony? Yes No

Comments:
The 4 coop agreements have a checklist attached
provided by the ESE dept to each inter as a listing
of all actions they must take as part of their application
process. These actions include fingerprinting by our
Police Dept.

[Signature]
 SIGNATURE OF DEPARTMENT HEAD OR AREA EXECUTIVE 5/26/05
 DATE

Attorney Assigned [Signature] Date of completion by Attorney 6/2/05

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

Comments

Consistent with School Board Policy	√
Consistent with Florida, federal and local laws	√

Contract Terms:

Comments

Term (Duration of Contract)	1 year
Termination Clause	60 days w/o cause
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	None
Confidentiality Provision	None
Warranties	None
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	None
Governing Law & Venue	Florida; Palm Beach County

Business Principles:

Comments

Sound Business Principles	
Termination Clause	60 days w/o cause
Reasonableness of Fees	None
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	None

Other Issues:

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	Yes

Special Considerations:

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

Kene H... 12/20/05
 By: Attorney (Name and Date)